

**MINUTES OF THE MEETING OF
ELMSTED PARISH COUNCIL ON 11th MAY 2017**

Present: Cllr Argar (Chair) Cllr Bevan
Cllr Castle Cllr Francesconi
Cllr Phipps Cllr Rountree

There was 1 member of public in attendance

| | | To be actioned by |
|----------|--|-------------------|
| 1 | Apologies | |
| | Apologies had been received from Cllr Burge. | |
| 2 | Declaration of Interest | |
| | There were no declarations of interest received. | |
| 3 | Minutes of the last meeting | |
| | The minutes of the last meeting were agreed and signed. | |
| 4 | Matters Arising | |
| | The noticeboard replacement is to take place. The District Councillors have offered to pay for this. Quinn updates have been received and circulated. The ribbon-cutting exercise was attended by Cllrs Argar and Francesconi. Cllr Argar updated the meeting with regard to the potential upgrade of the hall car park, a definite response is awaited from Mr Cracknell, it is expected imminently. | |
| 5 | Election and appointment of: | |
| | <ul style="list-style-type: none"> - Chairman Cllr Francesconi nominated Cllr Argar to be Chairman, Cllr Rountree seconded this. - Vice-Chairman Cllr Argar nominated Cllr Francesconi as Vice-Chairman, Cllr Phipps seconded this. - Internal Auditor Mrs Smallwood is to be asked if she would act as Internal Auditor again. - Evington Community Project Representative Cllr Phipps agreed to remain as the Evington Community Project Representative - Village Hall Representative Cllr Argar agreed to remain as the Village Hall Representative. | |
| 6 | Signing of the Chairman's Acceptance of Office Form | |
| | The Chairman signed the Acceptance of Office form. | |
| 7 | Correspondence | |
| | The Clerk had circulated all correspondence. | |
| 8 | Finance | |
| | <p>A copy of the financial report and a budget v expenditure was distributed to all Councillors.</p> <ul style="list-style-type: none"> I. To note the Parish Council's financial position There is £2079.88 in the bank. II. To authorise any payments. Payments were made to: Village Hall - £200.00 for annual usage, CPRE - £36.00 for Annual Membership, KALC membership - £2, KALC for training - £.20, Clerk (expenses) - £58, Clerk - £787.72 - wage for 2016/17, J Smallwood for Internal Audit - £30.00. III. To consider the Review of Effectiveness of the System of Internal Controls The Councillors had considered the review of effectiveness of the System of Internal Controls and felt that the only changes to be made were, it should say 4 meetings per year. IV. To approve the Annual Governance Statement 2016/17 by Resolution The Council approved the Annual Governance Statement 2016/17. | |

| | | |
|-----------|--|----|
| | <p>V. To consider the Accounting Statements 2016/17 The Council considered the Accounting Statement 2016/17.</p> <p>VI. To approve the Accounting Statements 2016/17 by resolution The Council approved the Accounting Statements 2016/17.</p> <p>VII. To ensure the Accounting Statements 2016/17 are signed and dated by the person presiding at the meeting The Accounting Statements 2016/17 was signed by Cllr Argar, who was presiding at the meeting.</p> | |
| 9. | Planning Applications | |
| | <p>The Parish Council discussed 3 Planning applications: Stonegates, Wigmore Farmhouse, Marberdan and Lewisham.</p> <p>It was noted that Marberdan did not appear to include the land housing the mobile home.</p> | |
| 10 | District/City Councillors | |
| | There were no Councillors present at the meeting. Councillor Carey is coming to the Parish Meeting on 23 rd May. | |
| 11 | Public Participation | |
| | The public had no comments to make | |
| 12 | Any Other Business | |
| | <p>Some potholes have been completed in Maxted Street. The Parish Meeting will take place on 23rd May at the Village Hall. There was some discussion about Broadband.</p> | TB |
| 13 | Date of the Next Meeting | |
| | The next meeting will be held on Thursday September 14 th 2017. | |
| | The meeting closed at 8.10pm | |

Signed:

Date: