

**MINUTES OF THE MEETING OF
ELMSTED PARISH COUNCIL ON 8th DECEMBER 2016**

Present: Cllr Argar (Chair) Cllr Bevan
Cllr Burge Cllr Castle
Cllr Phipps Cllr Mrs Rountree

1 member of the public was in attendance.

		To be actioned by
1	Apologies	
	Apologies had been received from Cllr Francesconi.	
2	Declaration of Interest	
	Cllr Burge declared a personal interest in planning application No: Y16/0915	
3	Minutes of the last meeting	
	The minutes of the last meeting were agreed and signed as a true record.	
4	Matters Arising	
	The Parish Council are awaiting an update from Cllr Francesconi following contact with Mr Waldron at High Chimneys Farm to see if he would be able to help with the repair of the notice board.	PF
5	District/County Councillors	
	Susan Carey had sent a report to the Council which had been circulated. A copy will be kept on file with the minutes.	
6	Public Session	
	The member of the public present had no matters to raise.	
7	Correspondence	
	All correspondence had been circulated.	
8	Finance	
	A copy of the financial report and a budget v expenditure was distributed to all Councillors. i. To note the Parish Council's financial position There is £2,224.88 in the bank. ii. A cheque was written for £145.00 towards the upkeep of the football field. iii. The draft budget 2017/18 had been circulated and was approved. iv. The Parish Council agreed to precept for £1475.00.	
9	Planning Applications	
	The Parish Council discussed 3 Planning applications: 16/01160 – Rose Cottage, New walkway to garage and conversion of upstairs of garage to living space – no objections raised. 16/0915 – Forge House, School Hill, Single storey side and rear extension – no objection raised. Cllr Burge is to speak on behalf of the Parish Council at the Planning Committee Meeting where this will be discussed on 20 th December.	
10	Any Other Business	
	Potholes continue to be an issue, if not fixed let Cllr Carey know the reference number. There has been no further news on Stonegate except that Alastair Cracknell has made contact to introduce the owners of Thorn Farm House. Any conditions placed on the application for Stonegate are to be approved by Shepway District Council. The matter is now out of the Parish Council's hands.	
10	Date of the Next Meeting	
	The next meeting will be held on Thursday March 9 th 2017.	

	The meeting closed at 8.00pm	

Signed:

Date: