

Bank reconciliation

Name of smaller authority:

County area (local councils and parish meetings only):

Financial year ending 31 March 2023

Prepared by (Name and Role):

Date:

Balance per bank statements as at 31/3/23:

Petty cash float (if applicable)

Less: any unpresented cheques as at 31/3/23 **(enter these as negative numbers)**

[add more lines if necessary]

Add: any un-banked cash as at 31/3/23

Net balances as at 31/3/23 (Box 8)

